

# ALIA Green

## Terms of Reference



### **Purpose**

ALIA Green provides a forum for people working in all sectors of Australian library and information services to connect to ideas and initiatives that promote the development of sustainable practices.

### **Values**

- Sustainability
- Empowering communication
- Curiosity and open-mindedness
- Openness and access
- Connection
- Teamwork
- Diversity
- Cultural competency

### **Focus**

Sharing effective, sustainable practices in libraries in a way that inspires others.

### **Who can be involved?**

The Group is open to anyone with an interest in sustainable practices in libraries and information services. Active members can participate in the core committee or general committee. Those not interested in active engagement can sign up to receive updates about ALIA Green activities via the ALIA Green website <https://green.alia.org.au/>

To serve as an office holder in the core committee, ALIA personal membership or the formal nominee of the appointed representative of an institutional or corporate member is required.

The general ALIA Green committee welcomes LIS professionals, students studying LIS, ALIA institutional members, or anyone with a connection to sustainable practices in libraries.

### **Core Committee**

The ALIA Green Core Committee has the following office holders:

- Convenor: Lauren Markwell [July 2025 – July 2028]
- Secretary: Jack Kelly [July 2025 – July 2028]
- Media Coordinator: TBA

Future positions:

- Convenor in training [2027-2028]
- Secretary in training [2027-2028]

### **Determining office holders**

Office holders will be determined through EOIs and/or committee agreement every 3 years or as positions become vacant/available.

### **Commitment to sustainability and leadership development**

ALIA Green is committed to the social sustainability of the group. Core Committee positions will be rotated every three years to enable new visions, fresh approaches, and continuity of the group. In the third year of the Core Committee, people will be appointed to positions of Convenor in training and Secretary in training in anticipation of them taking on the substantive positions the following year.

Small working groups for designated projects will also enable capacity building and development opportunities for maintaining group momentum.

### **Relationships**

The Group will work collaboratively with ALIA National Office and other ALIA Sector Committees, Regional Groups, and Special Interest Groups as required.

### **Responsibilities**

The Core Committee is responsible for following the guidance in the ALIA Groups Handbook.

### **Frequency of meetings**

The group will meet ten times a year, monthly between February and November. Two of these meetings may be used as professional learning presentations/webinars. Meetings may be held via ALIA Group Zoom, ALIA Microsoft Teams, or Google Meet, depending on the event and agreed needs of the group. The chairing and minute-taking of each meeting will be via pre-planned and agreed rotation of the Committee.

### **Changes to the terms of reference**

The terms of reference may be revised by the Core Committee in consultation with Group members and submitted to the ALIA CEO for approval.

### **Version history**

**Approved:** by ALIA CEO 31 July 2025

**Replaces:** ALIA Green Terms of Reference July 2024

**Review date:** July 2028